



# Swap & Transfer

*Erasmus Mundus Action 2*  
*Asia Regional - Lot 12*

*Call for applications*  
*Second Mobility Cohort 2014-2015*



## The Project

Swap and Transfer Is an European Project aimed at promoting Innovation, sustainable development, and technology transfer as well as mutual enrichment and better understanding between the Asian and European involved Countries by means of the Erasmus Mundus mobility and the exchange of individuals, knowledge and skills at higher education level, so broadening the international visibility and scientific potential of all the parties involved.

To this sake the SAT project will make available **114/205** scholarships funded by the EU Commission under the Erasmus Mundus action 2 to Asian and European nationals of the countries concerned to perform a mobility period in a partner academic institution of a different continent.

The project is coordinated by the University of Trento and by the Burapha University.

Participating institutions, including partners and associates are

University of Trento	IT - Italy
University of Innsbruck	AT - Austria
University of Chemical technology and Metallurgy	BY- Bulgaria
University of Cyprus	CY - Cyprus
Technische Universität Dresden	DE - Germany
Universidad de Oviedo	ES - Spain
University of Eastern Finland	FI - Finland
Warsaw School of Economics	PL - Poland
Universidade do Minho	PT - Portugal
Mongolian University of Science and Technology	MN - Mongolia
National University of Mongolia	MN - Mongolia
Royal University of Phnom Penh	KB - Cambodia
Hanoi University of Science and Technology	VN -Vietnam
Vietnam Academy of Science and Technology	VN -Vietnam
University of Communication and Transport	VN -Vietnam
Vietnam National University Ho Chi Mihn City	VN -Vietnam
National University of Laos	LA - Laos
University Muhammadiyah Malang	ID - Indonesia
Albukrary International of Malaysia	MY - Malaysia
Asian Institute of Technology (AIT)	TH - Thailand
Burapha University	TH - Thailand
Chulalongkorn University	TH – Thailand
University of Philippines	PH - Philippines
Jilin University	CN - China
Shanghai University	CN - China
Sun Yat-Sen University	CN - China
Asea Uninet	AT - Austria
Vietnet	IT - VN
GTV Trentino Voluntary Group	IT - VN
Moses Onlus	IT - MM

The description and contacts of participating institutions, number and kind of offered scholarships, selection terms, procedure and criteria and all relevant information for the project implementation and to apply for scholarships are published on line on the project website [www.swap-transfer.eu](http://www.swap-transfer.eu).

## Scholarships

The general scholarship plan of the Swap and Transfers project regards the following mobility:

Third country	Undergraduates	Masters	Doctorates	Post-doctorates	Staff	TOTAL
Cambodia	5	3	2	1	2	13
Myanmar	3	3	2		1	9
Vietnam	8	6	7	5	7	33
Laos	4	3	2	1	2	12
Mongolia	7	6	4	3	4	24
China	6	6	7	3	7	29
Malaysia		2	1	1	1	5
Indonesia		2	1	1	1	5
Philippines				1	1	2
Thailandia	8	6	6	3	7	30
	<b>41</b>	<b>37</b>	<b>32</b>	<b>19</b>	<b>33</b>	<b>162</b>

Beneficiaries will be selected in 2 cohorts whose mobility will start respectively in 2014 and 2015. Mobility can only take place towards the European and Asian universities of SAT partnership.

The second call will regard the following mobility kind and lengths and will be open between October 2014 and January 31, 2015.

The call is open to all disciplines covered by the EU and Asian partners academic offers. The mobility is supposed to start before 31 December 2015, except for staff mobility.

The perspective distribution of grants will be as follows:

Third country	Cambodia	Myanmar	Vietnam	Laos	Mongolia	China	Malaysia	Indonesia	Philippines	Thailandia	2nd call	
<b>BA - Undergraduates</b>	4	2	7	3	5	0	0	0	0	5	26	EU
TG1 19x6m												
TG1 1x10m												
TG3 6x9m												
<b>MA - Masters</b>	1	1	2	2	3	0	2	0	1	2	14	
TG1 10x6m												
TG1 2x22m												
TG3 2x22m												
<b>PhD - Doctorates</b>	1	0	4	1	3	3	1	0	0	2	15	10
TG1 15x6m												
EU_TG1 5x6m												5
EU TG1 2x10m												2
EU TG2 2x8m												2
EU TG2 1x10m												1
<b>Post-doctorates</b>	1	0	3	1	3	0	1	1	1	3	14	6
TG1 12 x 6 m												
TG 2 2 x 6 m												
EU 6x6m												
<b>Staff</b>	1	1	3	2	3	1	1	0	1	3	15	14
Asia TG1 15x1m												
EU 14x2m												
<b>TOTAL</b>	8	4	19	9	17	4	5	1	3	15	84	30
											Asia	EU

Depending on the quality of applications received and in order to fulfil the targets per kind and country of the proposal, the Selecting boards are allowed to proceed to internal redistribution of grants among the countries of the same area, in case approved applications does not fit the above scheme.

The EM scholarships cover subsistence grant, travel, Insurance and participation costs, being the subsistence grant directly disbursed to beneficiaries, while travels and insurance are centrally managed. The partners agree to the fees and tuition waivers for study abroad students (exchange and degree seeking).

The amount of the scholarship ranges from 1000 to 2500 Eur per month, depending on the mobility kind of selected candidates:

Undergraduate	1,000 euro
Master	1,000 euro
Doctorate	1,500 euro
Post-Doctorate	1,800 euro
Staff	2,500 euro

Details on available grants, selection roadmap and criteria are also detailed on line at the Selection Criteria page.

SAT will provide:

- Opportunities to L12 countries nationals working in public administration, public and private enterprises with study, training or research opportunities in the EU.
- A clear commitment to include L12 nationals with an indigenous population background targeted by a specific national policy, disadvantaged groups such as disabled students and economically disadvantaged students.

Therefore the following mobility flows are possible:

1. Student/employee of one of the L12 Asian partners and Universities towards one of the 9 EU Universities.
2. Student/employee of any L12 Asian University or employee of a company, public administration in the involved countries towards one of the 9 EU Universities.
3. Student/employee of a partner European University or employee of a company, public administration in the involved countries towards one of the Asian Universities.

NOTES : PREFERENCE will be given to Partner and associate institutions.

THEMATIC CLUSTERS will identify and offer specific research topics and support to perspective PhD, Post docs and Staff. Special terms and provisions will regard the ELIGIBILITY CHECK for TG2-3 degree seeking candidates, to be performed by the Coordinator and Steering Committee, governed by the National rules to enrol candidates in hosting Countries.

## ELIGIBILITY

SAT applicants must meet the following eligibility criteria.

- Participation Requirements are those defined by the EACEA for each Mobility type and group.
- Citizenship  
Applicants must be nationals of the EU and Asian Countries concerned: Cambodia, China, Indonesia, Laos, Malaysia, Myanmar, Mongolia, Thailand, Philippines, Vietnam, and targeted by SAT project. They can apply to a university of a different Continent, only.  
No intra-European or intra-Asian mobility can be funded under EM projects.
- EU 12 months rule
- Applicants who by the time of the call have been residing or carrying out their main study or work activities in Europe for a period exceeding 12 months -even merging different stays- over last five years before the call deadline, are not eligible to apply. This rule does not apply to TG 3 candidates.
- EM Scholarship holders  
Applicants who have been formerly granted cannot benefit twice from an EM scholarship in the same project or for the same type of mobility under Erasmus Mundus Action 2.

**CRITERIA**

The following criteria, means and weights will be used to evaluate, score and rank the applications:

CV BA / Ma 0-25 PhD /Post Doc 0-30 Staff 0- 50	Language BA Ma 0 -25 PhD/Post doc 0 -10	Motivation and Development max 2000 car. BA Ma 0 -20 other 0-30	Letters of reference or Interview 0-10	Study research programme 0-20	Invitation letter (staff only) 0-50	Gender balance (if the case) 0-10	Special relevance (if the case) 0-10	Total
25	25	20				sc	sc	BA 70
25	25	20				sc	sc	MA 70
30	10	30	10	20		sc	sc	PhD 100
30	10	30	10	20	30	sc	sc	PD 130
50		30			50	sc	sc	Ac S 130

**APPLICATION PROCESS**

All interested applicants are requested to apply on line through the application system and the specific on line form on the project web site at [www.swap-transfer.eu](http://www.swap-transfer.eu).

*Applications will be directly preselected by the involved partners (sending and hosting institution) and final selection for each intake will be jointly performed by all the partners and the Steering Committee. All the applications gathered in a database are equally available to all the partners for the finalisation of the selection process.*

Only complete on line applications are eligible to be selected. Special procedure can be considered for Target Group 3 applicants in order to facilitate their participation. In this case a paper/email application form can be accepted, and it will be responsibility of the supporting institution to upload the application on line in order to be included in the online selection process.

The academic fields offered by the partnership are outlined in the [Mobility](#) page and further detailed in each partner's page.

*The project partners and boards are responsible to facilitate the diffusion, organisation, selection and implementation of the individuals' mobility.*

*Each Partner is responsible for promotion, information and preselection in the geographical area/Country of competence, although further information sessions, promotional material and events can be independently organised by the partners to attract and inform potential candidates, since selection will take place by applying both local institutional requirements (preselection) and the SAT general rules and mechanisms for reselection and selection of students and academic staff.*

*Mobility opportunities and criteria are widely visible and the information easily accessible for all the targeted groups of potential candidates, at partner institutions (target group I) and non-partner institutions (target group II and III) in order to comply with the rules of transparency and equal treatment.*

Specific on line [instructions](#) are provided to facilitate the participation to the Mobility (see annex 1 and 2)

## DOCUMENTATION

Applicants should take care of providing the following information and documents:

All kind of applications:

- Academic results verified through official documentation (CV and transcripts of records or diplomas)
- Language skills, should comply to the requirements of the host institution and / or programme (Certification or self evaluation with on line tools)
- Motivation and impact of mobility on Innovation and sustainable development (letter of motivation on two questions)
- Letters of reference/recommendation (where applicable).

More specifically:

### Undergraduate and master students

- Curriculum and Academic achievements (CV, academic records, degree certificate)
- Learning agreement (signed at least by the home institution)
- Language skills (University certification, ALTE, IELTS, TOEFL)
- Motivation and impact on sustainable development (letter of motivation)

### PhD and Post-doc

- Academic relevance and scientific achievements (CV, academic titles, publications)
- Project proposal (study/ research programme, possibly related to Thematic Clusters )
- Language skills
- Motivation and impact on sustainable development (letter of motivation)
- Letters of recommendation (where applicable)
- Letter of support / invitation from the Supervisor of the hosting University

### Academic staff

- Teaching and/or working experience (CV, Language proficiency, etc.)
- Work or research plan
- Acceptance letter of the hosting institution

The Gender balance and Special relevance group (official evidence, refugee card, declaration etc to belong to vulnerable groups) will be assessed by the Steering Committee.

A Learning agreements for exchange BA / MA, signed by the home institution is requested to apply and assess the congruence of the proposed mobility study plan with recent studies and background.

A revised Learning agreements for exchange BA / MA signed by home and host institution will be compulsorily requested to approved exchange students before the mobility will take place.

The formal acceptance of the Study / Research programme from a Doctoral school and/or research supervisor at the hosting institution may be requested for PhD and Post-doc candidates.

Any missing document will compromise the eligibility of the applications, thus incomplete applications will not be assessed.

## SELECTION PROCEDURE

Candidates' assessment is performed after the deadline at local and central levels.

All the partners will actively participate in the Selection process, revised by the partners during the Kick-off meeting in Bangkok and included in the SAT Framework Partnership agreement.

### Local assessment

At local level the responsibility of the Partners will regard the screening and assessment of the applications received for incoming or outgoing candidates applying to a specific University.

Each sending Partner will perform the evaluation using the below standard criteria and within the deadlines set by the Steering Committee.

The first selection is performed by Home Sending Institutions to ensure that all candidate participants meet the language requirements and the basic eligibility criteria set by their respective government agency. The pre-evaluation will rank each eligible application on the basis of the criteria defined below. Eligible candidates will be flagged on line by the sending institution before the assessment of the chosen hosting institutions.

Each hosting Partner will perform the evaluation using standard criteria and within the deadlines set by the Steering Committee in order to: verify each applicant's eligibility, based on the administrative and academic requirements specified by the hosting University for each level or course. Additional requirements may apply taking into consideration local needs and procedures at hosting or sending University for each kind of mobility.

Pre selected candidates will be flagged on line by the hosting institutions.

The lists to be forwarded to the Coordinator will include all eligible candidates ranked by merit and indicating the length of the mobility grants.

Ineligible application, unranked, will be listed in alphabetical order with a clear motivation for ineligibility.

#### Central assessment

The Coordinator will collect the candidates' lists from all the Partner Universities and allocate/confirm the mobility lengths. The Coordinator will assess TG2 and TG3 candidates not belonging to the partnership.

The shortlist of all pre-selected applications is revised and discussed by a Selection Panel and by the Steering Committee. The selection meeting will generate a jointly approved final list of successful applications identifying the awarded beneficiaries and the candidates in the reserve list.

The Coordination in Trento is responsible of communication and will publish the list of candidates jointly selected by the partners and the list of reserve candidates enabled to participate to the mobility scheme in case of withdrawals.

The lists with selection results will be published on the project website.

**Annexes**